



Shakespeare Primary School's Green Procurement Statement of Intent 2022

To be reviewed: every 2 years

Adopted by Governors: June 14

Amended and Reviewed by KJ & PF : February 22

Approved by Governors : 10th February 2022

To go to: Finance and General Purposes Committee

Shakespeare Primary School will ensure that when all products and services are purchased, we will consider environmental aspects, potential impacts and costs, associated with their life cycle. Our practice of procuring products and services will endeavor to ensure that they are less harmful to the environment (land, air and water) and that they are made with less harmful materials when produced, used or consumed. This will include, where possible; buying locally, buying recycled and recyclable, using less chemicals and reducing the schools carbon footprint associated with products and services.

Paper

- Using recycled materials
- Using recyclable materials and recycling used paper
- Photocopying on both sides to save paper where possible
- Reducing our carbon footprint
- Posting information on the school's website/social media when possible
- Sending all communication to parents via email or app wherever possible

Cleaning products

- Decrease the amount of packaging used
- Using less chemicals
- Using cleaning products that are effective at low temperatures
- Good training of cleaning staff
- Decrease the amount of products used
- Use products made in the UK
- Avoid certain hazardous substances in products (COSHH)

Office equipment

- Recycling paper, cardboard, batteries and clothing
- Using recycled materials where possible
- Using recyclable materials where possible
- Sending all communication to staff via email or app wherever possible

Lighting

- LED energy saving lights fitted when existing fittings come to end of life
- Light sensors fitted into years 3 and 4 new build

Transport

- Promote walking to school through Move on Monday

Energy

- Windows have glass which keeps the school cool in summer and warm in winter
- Energy efficient boilers
- Radiators fitted with temperature controls to regulate room temperature

Food and catering services

- Using local suppliers
- Use reusable cutlery and crockery
- Procurement of seasonal products
- Procurement of bulk or packaging that has a high recycled content
- Recycle cardboard
- Where possible procurement of organically produced products, free range eggs, MSC certified fish and meat classified under the farm assurance scheme

Gardening products

- Composting materials
- Act on invasive plants and animals
- Limit plant pesticides and use alternative pest control techniques
- Produce organically produced and native plants
- Use locally collected water from water butts whenever possible

Water

- Water saving toilets
- Water bottles for children to drink
- Water saving taps that turn off themselves
- Water butt in outdoor area

June 2014 KJ Approved by Governors 06/11/2014

Reviewed by KJ Feb 2019

Reviewed by PF Feb 2022